

# *Homeowners Association of Twin Mill Farms, Inc.*

## Notice of 2025 Annual Meeting

March 10, 2025

Dear Twin Mills HOA Member,

In accordance with the Bylaws for Homeowners Association of Twin Mill Farms, Inc. you are hereby given notice that the 2025 Annual Meeting is scheduled for April 1, at 6:30 pm at Boswell High School-Kirk Watson Lecture Hall located at 5805 W. Bailey Boswell Rd. Fort Worth, TX 76179. Check in will begin at 6:15 pm. The primary purpose of the Annual Meeting is to elect a new Board of Directors, review 2024 and 2025 business, and discuss future plans for the HOA. The association will elect seven (7) members to the Board of Directors.

**In the event you are unable to attend the meeting, please complete the enclosed proxy form and return it by email to [ryan.s@legacysouthwestpm.com](mailto:ryan.s@legacysouthwestpm.com) or you may complete the online form on the association website at [twinmillfarmshoa.com](http://twinmillfarmshoa.com) or scan the QR code below to complete the online proxy.**

If quorum of 10 percent of the homeowners is not reached at 6:30, we will adjourn and reconvene the meeting at 6:40pm with a quorum requirement of five percent. If quorum is not reached at 6:40pm, we will adjourn and reconvene the meeting at 6:50pm with the members present.

Candidacy forms must be submitted by Monday, March 24, 2025. Voting will be held during the annual meeting. The two candidates receiving the most votes will serve 3-year terms, the candidates receiving third, fourth and fifth most votes will serve 2-year terms and the two candidates receiving the sixth and seventh most votes received will serve 1-year terms. Please contact Ryan Smith at [ryan.s@legacysouthwestpm.com](mailto:ryan.s@legacysouthwestpm.com) or 214-705-1615 with any questions. We look forward to your participation in the meeting and election.

Regards,

Legacy Southwest Property Management



Legacy Southwest Property Management, LLC  
8668 John Hickman Pkwy., Ste. 801, Frisco, TX 75034  
Phone: 214.705.1615 Email: [Ryan.s@legacysouthwestpm.com](mailto:Ryan.s@legacysouthwestpm.com)  
Website: [twinmillfarmshoa.com](http://twinmillfarmshoa.com)

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## Annual Meeting Agenda

April 1, 2025

6:30pm

- I. 6:30 PM - Call to Order
- II. Verification of Quorum
- III. Introductions
- IV. Approval of minutes from last Annual Homeowner Association Meeting
- V. Presentation of Candidates for Board of Directors
- VI. Election
- VII. Financial Review
- VIII. Future Plans / New Business
- IX. Adjourn
- X. Question and Answer

*Homeowners Association of  
Twin Mill Farms, Inc.*  
*Board Member Candidacy Form*  
2025 ANNUAL MEETING

Please fill out this profile form if you are interested in running for the Board of Directors

\_\_\_\_\_  
Homeowner Name:

\_\_\_\_\_  
Daytime Phone Number:

\_\_\_\_\_  
Property Address:

\_\_\_\_\_  
Evening Phone Number:

Please tell us about yourself: (spouse, kids, hobbies / interest, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Please write past experiences / work that qualifies you for a position on the Board of Directors:

\_\_\_\_\_  
\_\_\_\_\_  
Do you have any commitments that will restrict you from serving on the Board of Directors? (Travel, Employment, other Meetings):

By submitting this form and signing below, I acknowledge that if elected I accept those responsibilities as described in the Governing Documents of the Association. I am also aware that the information provided on this questionnaire will be published in the 2025 Annual Meeting packet.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**Please mail or email the form to the address listed below by March 24, 2025.**

Legacy Southwest Property Management, LLC  
8668 John Hickman Pkwy., Ste. 801, Frisco, TX 75034  
Phone: 214.705.1615 Email: Ryan.s@legacysouthwestpm.com  
Website: twinmillfarmshoa.com

**Homeowners Association of Twin Mill Farms**  
**2025 Annual Meeting**

Proxy

**KNOW ALL MEN BY THESE PRESENTS**, that the undersigned Homeowner in Twin Mill Farms Homeowners Association does hereby constitute, authorize, and appoint: **(please check one of the options below)**:

Option #1 \_\_\_\_\_ (name) (someone who will attend the meeting on your behalf).

By this designation of proxy, the Proxy Holder may attend and represent the Homeowner with the full power to vote and act for the Homeowner in the same manner, to the extent and with the same effect as if the Homeowner were personally present.

Option #2 A Director of the Board who is not running for re-election for both voting and quorum purposes as the Proxy for the Homeowner to act on behalf of Homeowner at the Annual Meeting of members of the Homeowners Association, and at any adjournment of the Annual Meeting or any subsequent meeting called to conduct or complete the Annual Meeting.

The Proxy Holder shall have full power to represent the Homeowner and vote on all issues and motions that are properly presented at the meeting(s) for which this designation of proxy is effective. The Proxy shall have the authority to vote entirely at the discretion of the Proxy.

Option #3 **This proxy is to be used for quorum purposes only and will not be used for their voting privileges.**

Unless sooner terminated, this voting instrument shall terminate automatically upon the final adjournment of the Annual Meeting for which it is given.

\_\_\_\_\_  
Owner's Name (Printed)

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Owner's Property Address

\_\_\_\_\_  
Date

**The deadline to return the proxy is noon, April 1, 2025**

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